



Glencove III Subdivision
ARCHITECTURE COMMITTEE

Requirements for Construction in the Glencove III Subdivision

The Glencove III Subdivision of the Crestwood/Glen Cove Neighborhood is a deed restricted subdivision. The Glencove III property owners require that plans be submitted to the Crestwood/Glen Cove Architecture Committee for approval **prior to permitting and construction**.

Deed restrictions for the Glencove III subdivision can be found at the City of Houston Permitting Center, or at the Crestwood/Glen Cove neighborhood website: www.crestwoodglencove.org.

Below is a listing of the information the Committee needs for review:

1. Please submit a single set of printed plans in ARCH D or E size and a set of electronic plans emailed to architecture@crestwoodglencove.org. The plan set should include a site plan with the **dimensioned** location on the lot of any planned construction, in relation to the building set-backs and utility easements. This should include plans for **all** structures and improvements, including fences, gates, walls, patios, and pools. The placement of these items relative to property lines, setbacks, and easements is of primary importance. The plans should specify building materials for all structures and improvements.
2. Drainage plan showing gutter and downspout schedule, and surface and below grade water conveyance. The drainage plan may be shown as part of a site plan or on a separate sheet. All drainage features required by the City of Houston should be indicated.
3. Landscaping plans. This should include plans for **all** structures, flatwork, and improvements, including retaining walls, gazebos, and water features.
4. Floor plans for all floors including intended function (e.g. kitchen, garage, etc.).
5. Elevations of front, back and sides of all structures. Roof details, such as overhangs and soffits should show **dimensions**.
6. Check made out to the Crestwood Civic Club for \$500 for new construction, or \$10 for remodeling, additions, pool add-ons, fences, etc. to previously approved plans.
7. After the foundation forms are set, a form survey confirming the final location of the foundations of all structures prior to pouring cement.

Timely submission of your plans may help you avoid costly errors and assure compliance with the Deed Restrictions. Adherence to these guidelines will make your approval process more efficient and timely.

The attractive wooded nature of our area will be quickly lost unless mature trees are carefully preserved. Every effort should be made to protect and preserve existing trees on a construction site.

The Restrictions are for the benefit of all of the residents. The Architecture Committee strives to keep our neighborhood the desirable place we live in. We appreciate your cooperation in this effort. Let us know if you have any additional questions. These materials can be submitted to any of the Committee members listed below.

Mike VanDusen (713.864.0221)
Alan Svoboda
Gail Baxter

cc: President, Crestwood/Glencove Civic Club